# *Kim Novak*

# Campus Safety & Student Risk Management Specialist

## *April 16th-18th, 2018*

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| Attendees: | IFC Presidents, Risk Managers, Judicial Board Chairmen, Judicial Board Members, IFC Executive Council, IFC Judicial Board |
| **Organized by:** | Trey Robb- Assistant Director for Sorority & Fraternity Life |

# *April 16th, 2018*

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| 3:25 pm | Arrive at Knoxville McGhee-Tyson Airport *AIRLINE INFORMATION:* Trey Robb will pick you up from the airport. Please text or call with any delays in travel. Feel free to dress casually! | Knoxville McGhee-Tyson Airport  |
| 4:00pm  | Hotel Check-In*Hotel Information: Hilton-Downtown*  | Hilton-Downtown  |
| 5:00pm-8:30pm | **Phi Sigma Kappa Visit***Private.* | Phi Sigma Kappa House |
| 9:00pm-10:00pm | IFC Executive Council Meeting ***Required Attendance: IFC Executive Council****Conversation driven by Council Officers. Private.* | Sigma Nu House |
| 9:30pm | Return to Hotel  | Hilton-Downtown |

# *April 17th, 2018*

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| 9:00am-11:30am | Hilton Downtown Breakfast & Walkthrough*Meeting with Hilton Downtown staff concerning IHPI conference.*  | Hilton-Downtown |
| 12:00pm-1:30pm | Lunch  | Dowtown  |
| 5:00pm-6:30pm | Chapter/Community Standards: Creating a Culture of Self-Governance***Required Attendance: Fraternity Presidents, Judicial Chairs, Risk Chairs, New Member Educators, IFC Executive Council, & IFC Judicial Board*** *Defining the standards for your chapter is a critical aspect of the development of a safe FSL community that operates from a perspective of values –based operations. Participants will be engaged in conversation about what the community currently looks like, what it should look like, and how to establish self-governance driven dialogues that establish clear standards for chapter members, and guests. Key aspect of this program is empowering the chapters to set standards that meet the obligations of a healthy FSL community while integrating inter/national organization as well University standards into chapter operations.**Needs: Rounds of 8, Full A/V, Markers, Large Post-Its, Flip Chart Stand, Markers*  | Haslam Business BuildingStokley Suite |
| 6:30pm-7:30pm | **Dinner** *All are Welcomed!* | Haslam Business Building Stokley Suite |
| 7:30pm-9:30pm | **Accountability Models & Meaningful Sanctioning*****Required Attendance: Fraternity Presidents, Judicial Chairs, Judicial Board Members, IFC Executive Council, IFC Judicial Board Members****This session will cover the basics of best practices in setting up standards board’s operations within chapters; including getting chapter to use the board, sanctioning, expanding the role of the board to be about education and adjudication. Additionally we can talk about optional interventions to access when addressing member behavior.**The second portion of this session will focus on the goal of issuing sanctions.* *The process of sanctioning should be designed so that all parties feel that they have gained something from the conduct process. Thus session will review 5 key aspects of sanctioning that will help boards support member’s efforts to change and minimize repeat violations within the chapter.* *Needs: Rounds of 8, Full A/V, Markers, Large Post-Its, Flip Chart Stand, Markers* | Haslam Business Building Stokley Suite |
| 9:30pm | Return to Hotel | Hilton-Downtown |

# *April 18th, 2018*

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| 10:00am-12:00pm | Possible Staff Updates  | University of Tennessee, Knoxville |
| 0:00pm | Depart for Airport*AIRLINE INFORMATION:*  | University of Tennessee, Knoxville |

#### Host Contact Information:

**Trey Robb**

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